



Central / Southern Illinois Synod

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The Rev. Dr. S. John Roth, Bishop

Date February 2019
To C/SIS Committees
Educational Institutions
Agencies Affiliated with C/SIS
Other Vendors
From Cindy Koonce Laura Lee
Assembly Manager Office Manager

*An invitation to participate
in the Synod Assembly through the use of an
exhibit for your organization.*

32nd Annual Synod Assembly of the Central/Southern Illinois Synod June 6-7-8, 2019 at the BOS Center, Springfield, IL

All exhibits will be located in the proximity of the plenary session area at the BOS Center. Please check in at the Registration Desk for the location of the Exhibit Area. Tables will be labeled with your organization's name.

One eight foot table and two chairs will be furnished (see special needs, i.e. electrical outlets). You are responsible for providing your own electrical extension cords, audio-visual equipment, etc.

Items to note:

- ◆ You may begin setting up at 8:00am on Thursday, June 6, 2019
- ◆ Most exhibitors begin dismantling mid-Saturday morning.
- ◆ Please do not leave any items of value at the tables.
- ◆ On Thursday and Friday evenings the BOS Center will be locked up once everyone has vacated the building at approximately the 6:00pm hour.
- ◆ Just a reminder: the sale of merchandise is not permitted unless Synod Council has approved.

**If you would like to reserve an exhibit space,
return the enclosed form by May 1, 2019.
Previous year requests are not kept on file,
please do not indicate "same as last year."**

Also enclosed is a registration form for those interested in being seated in the Visitors Gallery during plenary sessions or to purchase a ticket for the Friday box lunch at noon.

Thank you